



# Program Approval Form

For approval of new programs and deletions or modifications to an existing program.

### Action Requested:

- Create New (SCHEV approval required except for minors)  
 Inactivate Existing  
 Modify Existing (check **ALL** that apply)  
 Title (SCHEV approval required except for minors)  
 **Concentration** (Choose one):  Add  Delete  Modify  
 Degree Requirements  
 Admission Standards/ Application Requirements  
 Other Changes: Adding clarity to the degree listing

### Type (Check one):

- B.A.  B.S.  Minor (req. C3 approval)  
 M.A.  M.S.  M.Ed.  
 Ph.D.  
 Undergraduate Certificate\* (req. C3 approval)  
 Graduate Certificate\*  
 Bachelor's/Accelerated Master's  Other:

**College/School:**  **Department:**   
**Submitted by:**  **Ext:**  **Email:**

**Effective Term:**   **Please note:** For students to be admitted to a new degree, minor, certificate or concentration, the program must be fully approved, entered into Banner, and published in the University Catalog.

### Justification: (attach separate document if necessary)

After learning that "course notes" aren't taken into account with Degree Works, we're adding clarity to the degree listing.

	Existing	New/Modified
<b>Program Title:</b> (Required) Title must identify subject matter. Do not include name of college/school/dept.	Biology, BA	
<b>Concentration(s):</b>		
<b>Admissions Standards / Application Requirements:</b> (Required only if different from those listed in the University Catalog)		
<b>Degree Requirements:</b> Consult University Catalog for models, attach separate document if necessary using track changes for modifications	Additionally: - Students may apply no more than 4 credits of BIOL 103 or BIOL 104 toward elective credit (or equivalent transfer credit at the 100 to 200-level) if taken before the successful completion of BIOL 213. - Biology majors must earn a minimum grade of 'C' in all of the biology core courses listed below. A grade of 'C' or better must be earned in BIOL 213 in order to advance to other core requirements. - Students may repeat BIOL 213 once, but a second time only with permission of the Department of Biology. - Students may not count BIOL 124 and/or BIOL 125 toward any biology major requirement. - Students who take BIOL 310 may not count BIOL 303 and/or BIOL 304 toward any biology major requirement. - BIOL 308 meets the writing intensive requirement for this major.	In addition to the existing:  Additionally: - BIOL 493, 495, and 497 do not satisfy the requirements of the BA degree which state that students must complete at least one upper division course that includes a laboratory. They do, however, count as non-laboratory electives.
<b>Courses offered via distance:</b> (if applicable)		
<b>TOTAL CREDITS REQUIRED:</b>		

\*For Certificates Only: Indicate whether students are able to pursue on a  Full-time basis  Part-time basis

## Approval Signatures

Department	Date	College/School	Date	Provost's Office	Date
				Required for Minors and Interdisciplinary Programs	

If this program may impact another unit or is in collaboration with another unit at Mason, the originating department must circulate this proposal for review by those units and obtain the necessary signatures prior to submission. Failure to do so will delay action on this proposal.

Unit Name	Unit Approval Name	Unit Approver's Signature	Date

### For Minors and UG Certificates only (Cross-College Curriculum Committee Approval)

C3 Committee Member	Provost Office	C3 Committee Approval Date
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## For Graduate Programs Only

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Graduate Council Member

Provost Office

Graduate Council Approval Date

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*For Registrar Office's Use Only:* Received \_\_\_\_\_ Banner \_\_\_\_\_ Catalog \_\_\_\_\_ revised 7/1/15

### **Program Proposal Submitted to the College of Science Curriculum Committee (COSCC)**

The form above is processed by the Office of the University Registrar. This second page is for the COSCC's reference. Please complete the applicable portions of this page to clearly communicate what the form above is requesting.

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#### **FOR ALL PROGRAMS** (required)

Program Title: Biology, BA

Date of Departmental Approval: August 5, 2015

#### **FOR INACTIVATED PROGRAMS** (required if inactivating a program)

- Reason for Inactivation:

#### **FOR MODIFIED PROGRAMS** (required if modifying a program)

- Summary of the Modification:  
After learning that "course notes" aren't taken into account with Degree Works, we're adding clarity to the degree listing.
- Text before Modification (title, degree requirements, etc.):  
Six bullets under "Additionally".
- Text after Modification (title, degree requirements, etc.):  
Add a seventh bullet under "Additionally": "BIOL 493, 495, and 497 do not satisfy the requirements of the BA degree which state that students must complete at least one upper division course that includes a laboratory. They do, however, count as non-laboratory electives."
- Reason for the Modification:  
Adding to the listing so it's clear exactly how these courses can count towards the degree.

#### **FOR NEW PROGRAMS** (required if creating a new program)

- Reason for the New Program:
  - Relationship to Existing Programs:
  - Relationship to Existing Courses:
  - Semester of Initial Offering:
  - Insert Tentative SCHEV Proposal Below
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