



Course Approval Form

For approval of new courses and deletions or modifications to an existing course.

registrar.gmu.edu/facultystaff/curriculum

Action Requested:

Create new course Inactivate existing course

Modify existing course (check all that apply)

Title Credits Repeat Status Grade Type

Prereq/coreq Schedule Type Restrictions

Other: _____

Course Level:

Undergraduate

Graduate

College/School: Department:

Submitted by: Ext: Email:

Subject Code: Number: Effective Term: Fall Spring Summer

(Do not list multiple codes or numbers. Each course proposal must have a separate form.)

Year:

Title: Current

Banner (30 characters max including spaces)

New

Credits: (check one) Fixed Variable

Fixed: to

Repeat Status: (check one) Not Repeatable (NR) Repeatable within degree (RD) Repeatable within term (RT)

Maximum credits allowed:

Grade Mode: (check one) Regular (A, B, C, etc.) Satisfactory/No Credit Special (A, B, C, etc. +IP)

Schedule Type: (check one) Lecture (LEC) Lab (LAB) Recitation (RCT) Internship (INT)

Independent Study (IND) Seminar (SEM) Studio (STU)

Prerequisite(s):

Corequisite(s):

Instructional Mode:

100% face-to-face

Hybrid: ≤ 50% electronically delivered

100% electronically delivered

Restrictions Enforced by System: Major, College, Degree, Program, etc. Include Code.

Are there equivalent course(s)?

Yes No

If yes, please list _____

Catalog Copy for NEW Courses Only (Consult University Catalog for models)

Description (No more than 60 words, use verb phrases and present tense)	Notes (List additional information for the course)
Prelaboratory lecture and laboratory teaching in chemistry. Students work closely with faculty and are responsible for all aspects of teaching undergraduate laboratory techniques.	None
Indicate number of contact hours: <input type="text" value="6"/>	Hours of Lab or Studio: <input type="text" value="0"/>
When Offered: (check all that apply) <input checked="" type="checkbox"/> Fall <input checked="" type="checkbox"/> Summer <input checked="" type="checkbox"/> Spring	

Approval Signatures

Department Approval: _____ Date:

College/School Approval: _____ Date: _____

If this course includes subject matter currently dealt with by any other units, the originating department must circulate this proposal for review by those units and obtain the necessary signatures prior to submission. Failure to do so will delay action on this proposal.

Unit Name	Unit Approval Name	Unit Approver's Signature	Date

For Graduate Courses Only

Graduate Council Member: _____ Provost Office: _____ Graduate Council Approval Date: _____

Course Proposal Submitted to the Curriculum Committee of the College of Science

1. COURSE NUMBER AND TITLE:

CHEM 670 - Teaching Practicum

Course Prerequisites:

Enrollment in the graduate program and permission of Chair.

Catalog Description:

Prelaboratory lecture and laboratory teaching in chemistry. Students work closely with faculty and are responsible for all aspects of teaching undergraduate laboratory techniques.

2. COURSE JUSTIFICATION:

This is an existing course. The changes include fixing the number of credit hours at 2 credit hours, and also the last part of the existing prerequisites is being deleted because it is not the prerequisite. Currently when a graduate student signs up for 1 credit hour of 670, the work load corresponds to 2 credit hours.

Course Objectives:

Graduate students take this course when they wish to obtain Chemistry teaching experience and obtain graduate course credit at the same time.

Course Necessity:

This is an existing course.

Course Relationship to Existing Programs:

None.

Course Relationship to Existing Courses:

This is an existing course. It is not equivalent to any other course.

3. APPROVAL HISTORY:

Approved by the Department of Chemistry and Biochemistry on Oct 6 2014.

4. SCHEDULING AND PROPOSED INSTRUCTORS:

Offered Spring, Summer, and Fall of all years. The instructors are graduate students in the Department of Chemistry and Biochemistry.

Semester of Initial Offering:

This is an existing course. With the changes it will be offered beginning Spring 2015.

5. TENTATIVE SYLLABUS:

This course has no syllabus. The graduate students who take this course are responsible for preparation of recitation teaching material for undergraduate Chemistry laboratories, for the delivery of that material, for supervision during the undergraduate laboratory, and for grading of all laboratory reports.