



# Course Approval Form

For approval of new courses and deletions or modifications to an existing course.

registrar.gmu.edu/facultystaff/curriculum

### Action Requested:

Create new course       Delete existing course

Modify existing course (check all that apply)

Title       Credits       Repeat Status       Grade Type

Prereq/coreq       Schedule Type       Restrictions

Other: \_\_\_\_\_

### Course Level:

Undergraduate

Graduate

College/School:  Department:

Submitted by:  Ext:  Email:

Subject Code:  Number:  Effective Term:  Fall  
 Spring      Year   
 Summer

(Do not list multiple codes or numbers. Each course proposal must have a separate form.)

Title: Current

Banner (30 characters max including spaces)

New

Credits: (check one)  Fixed  or  to  Variable

Repeat Status: (check one)  Not Repeatable (NR)  
 Repeatable within degree (RD)      Maximum credits allowed:   
 Repeatable within term (RT)

Grade Mode: (check one)  Regular (A, B, C, etc.)  
 Satisfactory/No Credit  
 Special (A, B, C, etc. +IP)

Schedule Type Code(s): (check all that apply)  Lecture (LEC)       Independent Study (IND)  
 Lab (LAB)       Seminar (SEM)  
 Recitation (RCT)       Studio (STU)  
 Internship (INT)

Prerequisite(s):

Corequisite(s):

Instructional Mode:  
 100% face-to-face  
 Hybrid: ≤ 50% electronically delivered  
 100% electronically delivered

Special Instructions: (list restrictions for major, college, or degree; hard-coding; etc.)

Are there equivalent course(s)?  
 Yes       No  
 If yes, please list \_\_\_\_\_

### Catalog Copy for NEW Courses Only (Consult University Catalog for models)

Description (No more than 60 words, use verb phrases and present tense)	Notes (List additional information for the course)
<input type="text"/>	<input type="text"/>

Indicate number of contact hours: Hours of Lecture or Seminar per week:  Hours of Lab or Studio:

When Offered: (check all that apply)  Fall  Summer  Spring

## Approval Signatures

Department Approval \_\_\_\_\_ Date \_\_\_\_\_ College/School Approval \_\_\_\_\_ Date \_\_\_\_\_

If this course includes subject matter currently dealt with by any other units, the originating department must circulate this proposal for review by those units and obtain the necessary signatures prior to submission. Failure to do so will delay action on this proposal.

Unit Name	Unit Approval Name	Unit Approver's Signature	Date
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

### For Graduate Courses Only

Graduate Council Member \_\_\_\_\_ Provost Office \_\_\_\_\_ Graduate Council Approval Date \_\_\_\_\_